

## Academic Advising Committee

### March 3, 2016 Meeting Minutes

Present: Carrie Andreoletti (PYCH), Jan Bishop (PEHP), Stephen Cohen (ENG), Cheryl Crespi (Acc, SOB), Crissy, Higham (SOB), Kate McGrath (HIS), Marten, Matthew (PEHP), Donna DeCarlo (Admissions)

Meeting called to order at 1:45 pm

- February minutes were approved.
- Part-time Non-matriculated (PTN) students report by Jan Bishop after speaking with Patrick Tucker
  - Institutional Research Report on PTN for last 5 fall semesters
    - 214-303 undergraduate students
    - 175-227 graduate students
    - some are dismissed students trying to regain admission
    - some are "frequent flyers" taking courses
    - some over 65 take for free (vast majority a few classes, a few a lot)
  - PTN students can carry less than 12 if UG, less than 9 for Grad.
- Repeat rule of 17 credits - Jan Bishop reported after speaking to Patrick Tucker that
  - the repeat rule of 17 credits cannot be fatal
  - committee asked to know why not - Jan will follow up and ask Patrick to attend a meeting
  - more than 17 credits can be taken
    - first time a course is repeated the better grade is substituted (I)
    - if taken again, the grades are averaged (A)
    - also an E designation
- Suggestion by Jan to identify information for PTN students that could be accessed in one location on the website to help with things like how to get an ID, pre-requisites, how to register, credit limits etc. This site could also "recruit" students to apply to CCSU
  - If want to provide more advising, seek assistance/direction from Provost office
- Donna DeCarlo reported on behalf of Admissions concerning access to the Transfer Credit Evaluation on Hyperion.
  - it will continue to be available when Degree Works is phased in
  - faculty can get access by requesting it through Hyperion
  - shows transfer history, course from other institution and grade
- Yvonne Kirby sent out a copy of the Advising Survey
  - discussion remarks were that most of the students were positive about their experiences
  - appears that students mostly see advisors for course selection
  - Academic Advising Committee could in the future look into helping more career advising etc. occur
- The "Good Advising Practices" document was shared and some small corrections made. Jan will follow up to get it distributed during this semester's advising period.
- Meeting adjourned at 2:55 pm