



Central Connecticut State University

TO: CCSU Classified Employees

FROM: Mary Cavanaugh, University Human Resources Administrator
Human Resources Department

DATE: September 10, 2019

RE: Classified Employee and/or Dependent Child Scholarship Awards for Fall 2019

The University Scholarship Distribution Committee announces the Classified Employee Scholarship Awards, available to classified employees as well as dependent children of classified employees, for the 2019-2020 academic year. The amount of funding for this academic year is \$15,000.

Full-time classified employees with four (4) or more years of continuous employment with Central Connecticut State University are eligible to apply for this scholarship. First time applicants must provide a copy of their acceptance letter to Central Connecticut State University.

The following conditions apply to this scholarship program:

- Awards are for courses taken at CCSU only.
- Eligibility for the employee awards is limited to part-time matriculated (undergraduate or graduate) students.
- Eligibility for the dependent awards is limited to full-time and part-time matriculated (undergraduate or graduate) students.
- The award does not cover registration fees.
- Maximum age for a dependent child eligible for this award is twenty-four (24) years of age.

Please review the attached Classified Employee and/or Dependent Child Scholarship Award Guidelines for more detailed information.

Applications are available in the Human Resources Department. **A current school transcript is required with every application. There are no exceptions. Failure to submit the appropriate school transcript will result in ineligibility for the scholarship award.** Completed application packages are to be submitted to Mary Cavanaugh of the Human Resources Department and must be received by the application deadline. **The deadline for submitting applications is Tuesday, September 24, 2019 (close of business).** Please contact Human Resources at X21856 if you have any questions regarding this and/or need further information.

c: President Toro
Members of the Executive Committee
Classified Employee Scholarship File